Computing	Unit 3.4 – Touch Typing	Year 3

Key Learning

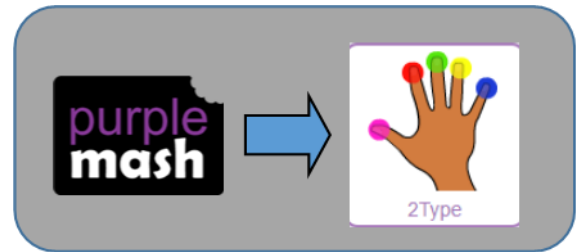| |
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| To introduce typing terminology. |
| To understand the correct way to sit at the keyboard. |
| To learn how to use the home, top and bottom row keys. |
| To practice typing with the left and right hand. |

Key Vocabulary

Posture	The correct way to sit at the computer.
Top row keys	The keys on the top row of the keyboard.
Home row keys	The keys on the middle row of the keyboard.
Bottom row keys	The keys on the bottom row of the keyboard.
Space bar	The bar at the bottom of the keyboard.

Key Images

Posture	
Top Row	
Home Row	
Bottom Row	
Space Bar	

Key Resources

Key Questions

Why should I have a good posture at the computer?	A good posture is important to help you avoid any injuries that come from repeatedly using the computer incorrectly.
Why should I type certain keys with certain fingers?	Using specific fingers for specific keys allows you to type more quickly.